

# DIXIE EDUCATION FOUNDATION

## Donor Information

PO Box 2655, Cross City, Florida 32628

### GET STARTED RIGHT AWAY

The foundation with the donors have shared responsibilities to work together annually to provide scholarships to graduating seniors. Below are the expectations of the foundation and donors.

### FOUNDATION ROLES AND EXPECTATIONS

- Communicate with donors about scholarship procedures, monthly foundation meetings, annual meeting and annual scholarship night.
- Financial agent to receive and distribute scholarship monies to awarded senior thru their post- secondary schools and advise donors of carry over monies from previous year.
- Verify student eligibility to receive monies for awarded scholarship.
- Yearly, recruit new and retain established donors.
- Benefit donors with tax deferred contributions.

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*Donors are strongly encouraged to consult their attorney, financial planner and/or their tax advisor.*

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### DONOR ROLES AND EXPECTATIONS

- Each autumn contact the Foundation concerning your scholarship commitment.
- If possible, attend foundation monthly and annual meetings.
- Attend scholarship presentation program.
- Set criteria and guidelines for your scholarship application.
- Select your scholarship recipient.
- Scholarship monies are due in April when scholarship recipient's name is submitted to the foundation.

Dixie Education Foundation, DEF, was established as a not for profit community based corporation formed for the sole purpose of providing educational assistance to benefit Dixie County.

Our annual goal is to provide scholarships to graduating seniors. This process is made possible by local businesses, private donors, other companies and memorial contributions. Monies donated for scholarships may be tax deductible.

Cattitude is everything





## SCHOLARSHIP DONOR INFORMATION SHEET

Date: \_\_\_\_\_

Donor/Company Name: \_\_\_\_\_

Contact persons: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

### Contact Us

Dixie Education Foundation  
PO Box 2655  
Cross City, Florida 32628  
352-498-1238

We will select our own recipient.

DEF can select the recipient.

## SCHOLARSHIP INFORMATION INCLUDED ON APPLICATION

Name Of Scholarship: \_\_\_\_\_

Provided By: \_\_\_\_\_

Scholarship Award Amount: \_\_\_\_\_

### Criteria And Guidelines Requested On Application

Use Required 2.50 GPA  Yes  No If No Specify GPA: \_\_\_\_\_

Specific Field/Area/Major  Yes  No If No Specify Field/Major: \_\_\_\_\_

Attendance At A Specific College or Technical School  Yes  No If Yes Specify School: \_\_\_\_\_

Use Required Reference Letters  Yes  No If No Specify: \_\_\_\_\_

Additional Info: \_\_\_\_\_

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_